



# Northumberland & Durham Swimming Association 2017 Teams Day (under ASA Laws & Technical rules)

## MEET INFORMATION

### EVENT VENUE DETAILS:

**Date:** Saturday 10<sup>th</sup> June 2017  
**Venue:** Sunderland Aquatic Centre  
**Pool:** 10 lane x 25 metre (full electronic timing)  
 2 x separate warm-up and swim-down facilities (25 metre)

**Meet Promoters:** Northumberland & Durham Swimming Association

### **Session Times:**

<b>Saturday 10<sup>th</sup> June</b>	Session 1	Warm Up: 08:00	Start: 09:00
	Session 2	Warm Up: 13:00 (TBC)	Start: 14:00 (TBC)

NB. Session times will be finalised once all entries have been received and processed.  
 Any new session times will be notified with confirmation of entries.

### PROGRAMME OF EVENTS:

Session 1 Saturday 10 June 2017 @ 09:00			Session 2 Saturday 10 June 2017 @ 14:00 (TBC)		
101	Male 11/12/13/14yrs	4x50m Freestyle	201	Female 11/12/13/14yrs	4x50m Freestyle
102	Female Open	4x100m Medley	202	Male Open	4x100m Medley
103	Male Open	4x100m Freestyle	203	Female Open	4x100m Freestyle
104	Female 9/10yrs	4x50m Medley	204	Male 9/10yrs	4x50m Medley
105	Male 9/10yrs	4x50m Freestyle	205	Female 9/10yrs	4x50m Freestyle
106	Female Junior (16 yrs/under)	4x50m Medley	206	Male Junior (16 yrs/under)	4x50m Medley
107	Male Junior (16 yrs/under)	4x50m Freestyle	207	Female Junior (16 yrs/under)	4x50m Freestyle
108	Female 11/12yrs	4x50m Medley	208	Male 11/12yrs	4x50m Medley
109	Male 11/12yrs	4x50m Freestyle	209	Female 11/12yrs	4x50m Freestyle
110	Female 13/14yrs	4x50m Medley	210	Male 13/14yrs	4x50m Medley
111	Male 13/14yrs	4x50m Freestyle	211	Female 13/14yrs	4x50m Freestyle
112	Mixed 9/10/11/12yrs	4x50m Medley **	212	Mixed 9/10/11/12yrs	4x50m Freestyle**
113	Female Open	4x200m Freestyle	213	Male Open	6x50m Freestyle
114	Male Open	4x200m Freestyle	214	Female Open	6x50m Freestyle
<b>Break 15 mins</b>			<b>Break 15 mins</b>		
<b>FINALS OF ABOVE EVENTS</b>			<b>FINALS OF ABOVE EVENTS</b>		

**\*\*Teams must swim in age order with 9yr old first, then 10yr old, then 11yr old, then 12yr old.  
 For Medley event this means 9yr swimming Back, 10yr Breast, 11yr Fly and 12yr Free. Teams must be comprised of 2 x Boys and 2 x Girls.**

## **ELIGIBILITY TO COMPETE**

- All competitors must be bona fide members of Clubs affiliated to NDSA and hold a valid ASA Swimmer Registration.
- A swimmer may only represent one Club throughout the event.
- All swimmers must swim as their age as at 31 December 2017.

## **ENTRY TIMES**

- There are no qualifying times for this event, however all entries **must** include an entry time for seeding purposes. Any entries without an entry time will be rejected.
- The Promoters reserve the right to reject entries in order to comply with licensing rules relating to session length.

## **ENTRIES**

- The team entry fee is £10.00 for each team per event.
- Clubs may enter up to a maximum of three teams for each event, and these should be named in alphabetical order (A, B and C). The Entry Spreadsheet is set up with separate tabs for each team.
- Payment can be made by cheque or direct bank transfer. All cheques should be made payable to 'NDSA'. No entries will be accepted without the correct fee, or with the Entry Spreadsheet incorrectly completed. No refunds will be given after the draft programme has been published.

### **Making Entries**

Entries will be by Excel Spreadsheet, which is obtainable from the Championships Manager (see below). Closing date for receipt of entries is Noon, 22 May 2017. The Entry Spreadsheet must be e-mailed to [ndswimmingentry@hotmail.co.uk](mailto:ndswimmingentry@hotmail.co.uk). Cheques for entry fees (within a maximum of 3 days following the closing date) will also be accepted and should be sent to:

Dave Low (Championships Manager)  
14 Witton Station Court  
Langley Park  
Durham  
DH7 9US

Late entries will not be accepted.

## **TEAM LINES**

All Clubs must submit team lines for all teams entered by no later than 7 June 2017 – the standard electronic form must be used for this purpose, and any late changes to the declared teams must be provided to the Championships Manager or backroom staff prior to the start of the event.

## **FINALS**

In Open events (Events 102, 103, 113, 114, 202, 203, 213 and 214) – the fastest 10 teams from the Heats will qualify for the Final regardless of Club.

In all other events, only one team from each Club will be eligible to qualify for the Final.

## **WITHDRAWALS**

### **Heats**

Any withdrawals or amendments prior to the event should be notified to the Championships Manager by e-mail providing full details (Team Name, Event and Event Number) or a completed withdrawal form by no later than 4pm on Friday 9 June 2017.

Clubs failing to comply with the above (except in the case of a genuine illness or proven emergency) will be liable for a £10.00 fine for each inappropriate withdrawal.

### **Finals**

Any team wishing to withdraw from a Final must inform the Recorders, in writing on the appropriate form, within 15 minutes of the announcement of the finalists for that event. A maximum of 2 reserve teams will be nominated for Finals. Where a reserve team is brought in at short notice, the reserve team shall occupy the vacant lane – there will be no re-seeding. Clubs whose teams fail to appear for Finals (including reserves) will liable for a £15.00 fine for each inappropriate withdrawal.

## **AWARDS & PRESENTATIONS**

- Medals shall be awarded to the top 3 teams in each Final.
- Medal presentations will take place during the Finals (time permitting). Swimmers must wear appropriate clothing for the presentations. It is responsibility of the Clubs to ensure the medallists, or a deputy be available for presentation. Failure of a swimmer or deputy to attend the appropriate presentation will result in the swimmer forfeiting his/her medal.

## **OFFICIALS**

This event cannot run without a full team of licensed officials. Clubs must provide at least one licensed official for each session of the event during which they have a team completing. The Promotors reserve the right to reject entries from Clubs who do not comply with this minimum official requirement.

The Lead Referee for the 2017 Teams Day is Mrs Christine Johnston who can be contacted on [ndofficials@gmail.com](mailto:ndofficials@gmail.com)

## GENERAL INFORMATION/EVENT REGULATIONS

- The organisation of this event shall be in the hands of the NDSA Management Board with powers delegated to the Championships Manager. The event shall be held under the relevant FINA/ASA Technical and Judicial Rules/Laws.
- It is the responsibility of Clubs, via their coaches and team managers, to ensure that their swimmers are aware of the details of this conditions and regulations.
- A pass is required for any coach/chaperone/team manager wishing to be poolside or in swimmer only areas. Within the venue, all coaches, chaperones and team managers must wear the appropriate accreditation pass and have it visible at all times. Passes from the 2017 County Championships can be used at this event. Any additional passes required can be purchased at a cost of **£10** each. All individuals in possession of a pass are expected to have attended a Team Manager Training Course and comply with the relevant ASA Child Protection Procedures.
- The Promoters will not be responsible for any unaccompanied swimmers on poolside. Clubs are responsible for ensuring appropriate supervision is arranged for their own swimmers.
- A draft entry list will be posted on the NDSA website prior to the event.
- The maximum number of lanes available will be used for both heats and finals.
- The changing facility at the venue is a mixed changing village and may at times be open to the general public.
- Warm up and swim down facilities will be available at the event and will be supervised by venue staff and warm up marshals. Swimmers using these facilities must adhere to any instructions issued by such supervisors. Clubs, via their coaches/team managers will be held responsible for the behaviour and actions of their swimmers using their facilities.
- Submitted entry times will be used for seeding and rejection purposes where necessary. The Championships Manager has the authority to adjust the number of entries accepted to ensure the smooth running of the event.
- No person may, for commercial purposes, take photographs or use any video recording equipment at the event without the express written permission of the Promoters. The taking of photographs or use of video equipment for non-commercial purposes is permitted subject to compliance with ASA guidelines and the rules and standard operating procedures of the venue.
- Any person wishing to use photographic equipment (including still, video, digital and mobile telephone cameras) at this event will be required to comply with the ASA Wavepower (2016-2019) guidelines.
- No flash photograph is permitted at any time within the competition pool hall.
- In order to control digital photographs, mobile phones may not be used in the changing village.
- For health & safety reasons, no chairs are permitted to be brought into the spectator area.
- The NDSA Board has the power to vary the event conditions prior to the event closing date.
- Any queries should be directed to the Championships Manager:  
[ndswimmingentry@hotmail.co.uk](mailto:ndswimmingentry@hotmail.co.uk)

**Supported by: NESS Swimwear**

